Exhibitor
Safety & Security

TRADEX
Big on space, people and events

To help ensure the safe enjoyment of the event for all participants, please review the following safety and security policies of Tradex.

- Any person involved in moving equipment, supplies, or goods into or out of the facility is prohibited from consuming alcohol or being under the influence of alcohol.
- Booth construction must conform to applicable building codes including electrical, plumbing etc. All work carried out on booths on-site must conform to WCB regulations. Please contact the Tradex Duty Manager for further information.
- In order to regulate and verify deliveries arriving to the facility;
    - Any deliveries to the Tradex must contain the following shipping information:
    - Name and address of receiver
    - Name and address of sender
    - Event name and booth number
    - Deliveries with incomplete information will not be accepted.
    - Deliveries will not be accepted prior to the first move-in date of the event unless specifically arranged through your Show Manager.
    - Please ensure all your customs documentation is completed prior to shipping your freight, if coming from outside Canada. We strongly recommend the use of an international freight forwarder and customs broker.
    - Any freight left at the end of a move-out will be forced off-site at the exhibitor's expense.
- In the event of an emergency evacuation, security staff will help direct you to the nearest emergency exit and the facilities muster station across the street form the Tradex main entrance.
- Proper ID is mandatory on-site during all move-in, event and move-out days.
- Tradex has first aid on-site who are the first responders to on-site medical emergencies. If you require medical assistance contact any uniformed Tradex employee.
    - Give as much information as possible including your location, age of person requiring assistance
    - The nearest hospital is only minutes away and Tradex will call for EHS immediately once it is required
    - If you have a medical condition that EHS should be made aware of, please wear your medical ID bracelet
- Children under the age of 16 are prohibited from being in the event space during move-in and move-out.
- Obey the 5km/hr speed limit if driving your vehicle in the building.

Use extreme caution if you are in show areas where forklifts and vehicle traffic are operating during move-in and move-out.